



## ACH AUTHORIZATION AGREEMENT

To have your payments automatically deducted from your checking or savings account, please fill out this form. Return to our Business Office with your signed Tuition Payment Agreement (TPA). All deposits should be paid with a check, made payable to MSW and returned with your signed TPA. All future payments will be made via the method described below.

I hereby authorize Montessori School of Westminster, Inc., hereinafter called MSW, to initiate debit entries or such adjusting entries, either credit or debit which are necessary for corrections, to my Checking\_\_\_\_\_ Savings\_\_\_\_\_ account indicated below and the financial institution named below to debit (or credit) the same to such account.

_____	_____	_____
FINANCIAL INSTITUTION NAME	CITY	STATE
_____	_____	_____
TRANSIT/ROUTING NUMBER	ACCOUNT NUMBER	

This authority is to remain in full force and effect until MSW has received written notification from me of its termination in such time and in such manner as to afford MSW a reasonable opportunity to act on it.

_____	_____
NAME	EMAIL ADDRESS
_____	_____
SIGNATURE	DATE

All invoiced amounts due Montessori School of Westminster by you will be deducted from your designated account on the first of each month. If the first is a Sunday or a holiday, the money will be debited from the account on the next business day. This authorization will remain in effect until Montessori School of Westminster has received written notification of termination. In the event the amount due on the date of the automatic debit is not available in the designated account, a fee of \$35.00 will be charged to the account.

**Exploring, inspiring and learning since 1974**